

Staff Script for Board Chair Training PowerPoint

Participants should have their own copies of the Board Chair Training Manual. Download and print it from FCAResources.com. The cover of the Training Manual can be customized on FCA SuiteSpace

Make sure you have everything needed for Slide 32 the Box Illustration.

The PowerPoint needs to be downloaded. It has video embedded throughout the training. It is available on FCAResources.com

Slide 1

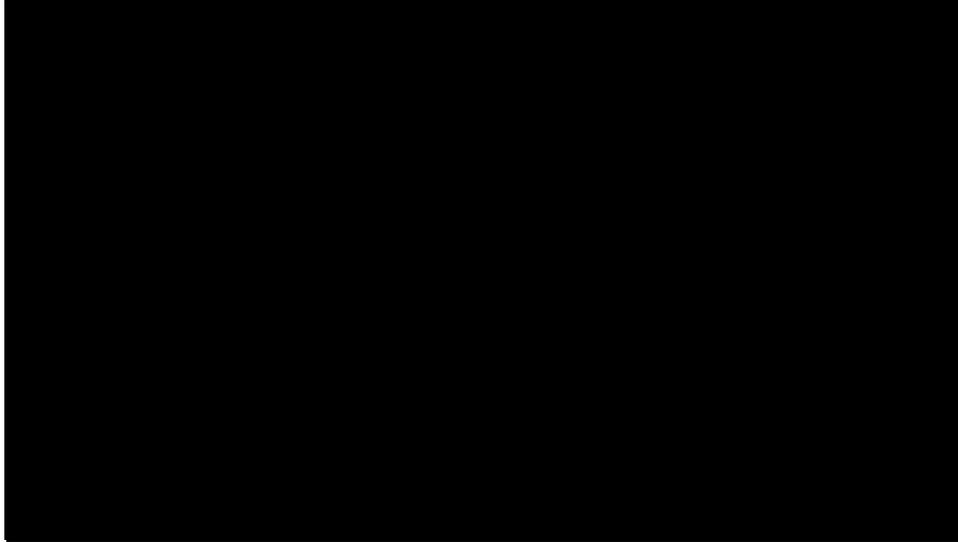


We are so grateful for your time today for this training.
Why are we here?

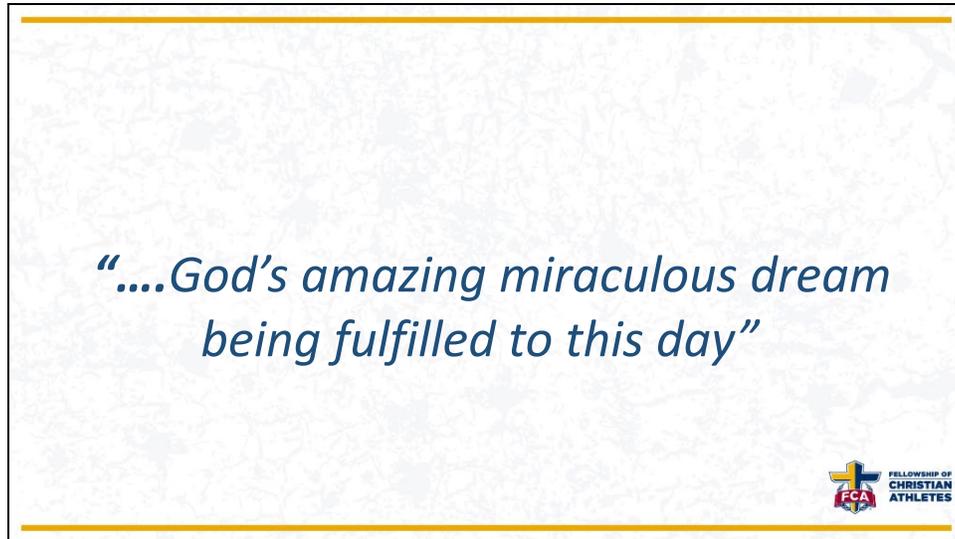


- God planted a vision in Don McClanen, our founder's heart - a dream that sports could be a tool to share Christ with the world.
 - Let's hear from Don's Heart
- Next Slide: Don McClanen Video**

Slide 3



".....God's amazing miraculous dream being fulfilled to this day."



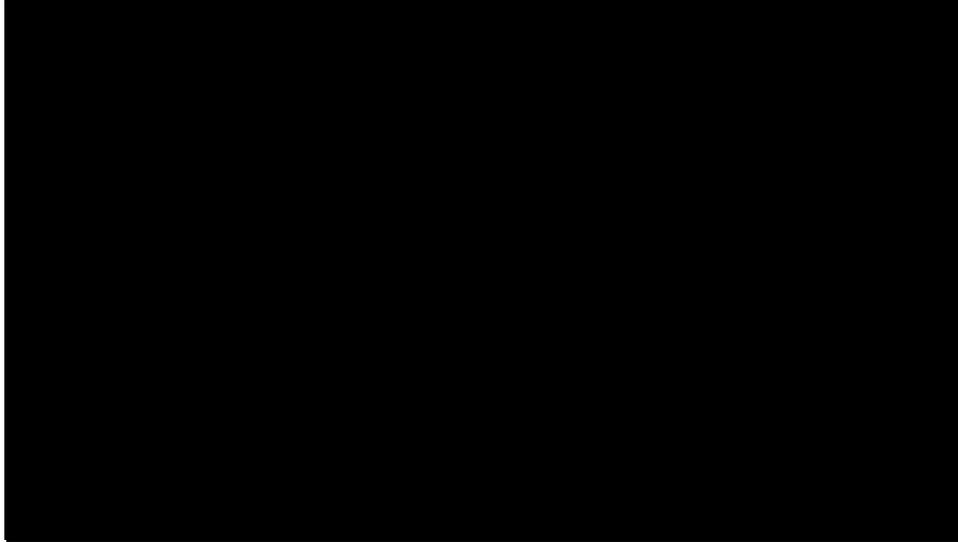
".....God's amazing miraculous dream being fulfilled to this day."

This vision the vision God gave Don has not changed. Our vision as a ministry to accomplish the vision has been refined over the last 65 years.

Listen as our FCA president, Shane Williamson explains our vision at our staff gathering, Real Time.

Next slide: Shane Williamson video

Slide 5



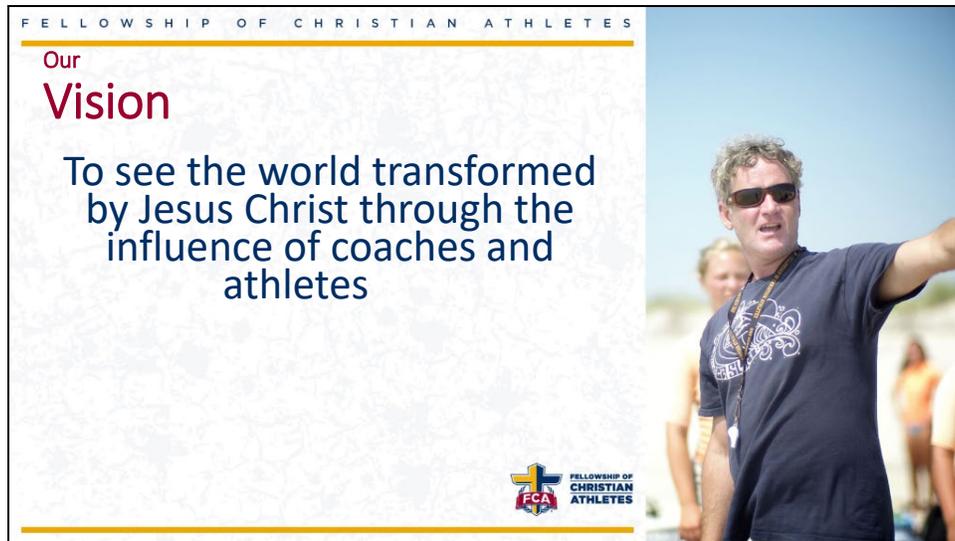
Shane Williamson Video

Fellowship of Christian Athletes

Vision
Mission
Values
Strategy
Methods



We have clear Vision, Mission, Values, Strategy and Methods....let's walk through each of these



“to see the world transformed by Jesus Christ through the influence of coaches and athletes”

Vision is a clear and compelling picture of the future as it should be

Vision is the **WHY**

Fulfilling our vision produces passion and leads to fulfilling the vision that was birthed through God in Don’s heart.

To see the world transformed by Jesus Christ

- The vision changed from “impacted for” to “transformed by” Jesus Christ. True and lasting change only happens by Christ through the work of the Holy Spirit.
- We desire to see world-wide transformation **BY** Jesus Christ.
- Jesus Christ does the transformation - not FCA. **By** Jesus Christ, not **for** Jesus Christ.
- Matthew 28:18-20 – Go, make disciples of **all nations**.
- John 3:16 – “For God so loved the **world...**”
- Colossians 1:6 - The Gospel is bearing fruit and spreading throughout the **whole world**.

- Romans 12:2 - Don't copy the behavior and customs of this world, but let God ***transform*** you into a new person by changing the way you think. Then you will learn to know God's will for you, which is good and pleasing and perfect.

Through the influence of coaches and athletes

- The global platform of Sport and the influence of coaches and athletes, have the power to unite, inspire, and change the world.
- Matthew 5:14-16 - "You are the light of the world—like a city on a hilltop that cannot be hidden. No one lights a lamp and then puts it under a basket. Instead, a lamp is placed on a stand, where it gives light to everyone in the house. In the same way, let your good deeds shine out for all to see, so that everyone will praise your heavenly Father."

FELLOWSHIP OF CHRISTIAN ATHLETES

Our
Mission

FCA's Mission is "to lead every coach and athlete into a growing relationship with Jesus Christ and His church."



FCA FELLOWSHIP OF CHRISTIAN ATHLETES

The image is a slide titled 'Our Mission' for the Fellowship of Christian Athletes (FCA). It features a young woman in an orange t-shirt with 'VICTORY' written on it, holding a soccer ball. The slide includes the FCA logo and the text: 'FCA's Mission is "to lead every coach and athlete into a growing relationship with Jesus Christ and His church."'.

"to lead every coach and athlete into a growing relationship with Jesus Christ and His church."

Mission is a call to action to accomplish our vision

Our mission is the **WHAT**

Pursuing our mission gives direction

Mission statement has three parts:

- Who
- Action
- Result

Who - "every coach and athlete"

- Our focus is the people of sport.
- We desire to reach every coach, every athlete, every sport, every team.
- **Matthew 11:28** - Then Jesus said, "Come to me, all of you who are weary and carry heavy burdens, and I will give you rest."

Action - "to lead"

- Leading means that we act upon our faith and engage in intentional relationships to present the Gospel and invite coaches and athletes to surrender their lives to Christ.
- We want to lead coaches and athletes into a relationship with Christ, grow in their relationship with Christ and share Christ with others.
- 2 Timothy 2:2 - “You have heard me **teach** things that have been confirmed by many reliable witnesses. Now **teach these truths** to other trustworthy people who will be able to pass them on to others.”

Result - “into a growing relationship with Jesus Christ and His church”

- Once coaches and athletes come to faith in Christ, we will provide the Christ-centered training and world-class resources for them to grow in that relationship.
- We are a ministry that focuses on salvation, sanctification and replication, and we engage people where they are in their spiritual journey.
- We desire that coaches and athletes are active in the Church and part of the Kingdom of God.
- Growth in Christ is best experienced in community with other believers and the local church.
- Ephesians 4:15-16 - Instead, we will speak the truth in love, growing in every way more and more like Christ, who is the head of his body, the church. He makes the whole body fit together perfectly. As each part does its own special work, it helps the other parts grow, so that the whole body is healthy and growing and full of love.
- 1 Corinthians 15:57-58 - But thank God! He gives us victory over sin and death through our Lord Jesus Christ. So, my dear brothers and sisters, be strong and immovable. Always work enthusiastically for the Lord, for you know that nothing you do for the Lord is ever useless.

FELLOWSHIP OF CHRISTIAN ATHLETES

Our Values

Values are the core convictions that define and drive our culture

Values are the WHO

Living our values creates unity



In our relationships, we will demonstrate our steadfast commitment to Jesus Christ through **Integrity, Serving, Teamwork, and Excellence.**

Values are the core convictions that define and drive our culture

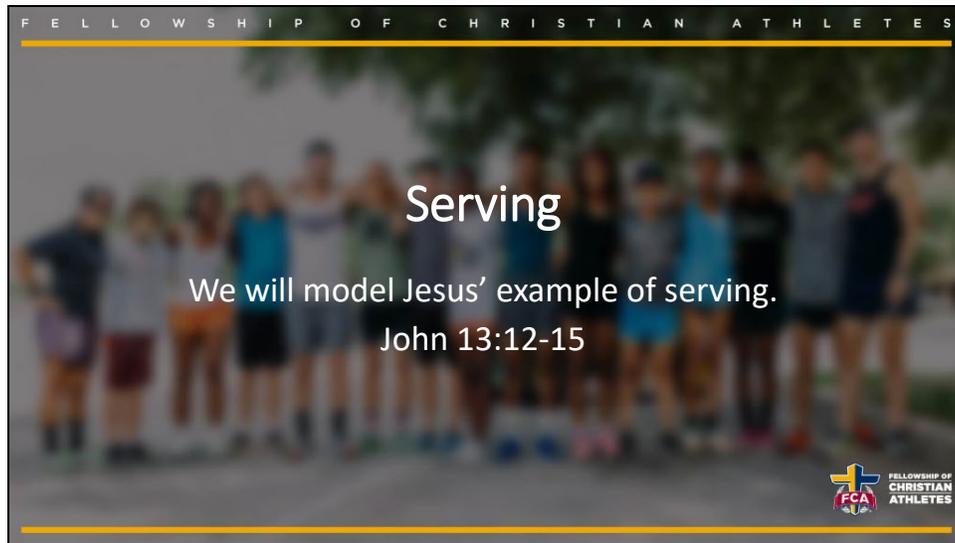
Values are the WHO

Living our values creates unity



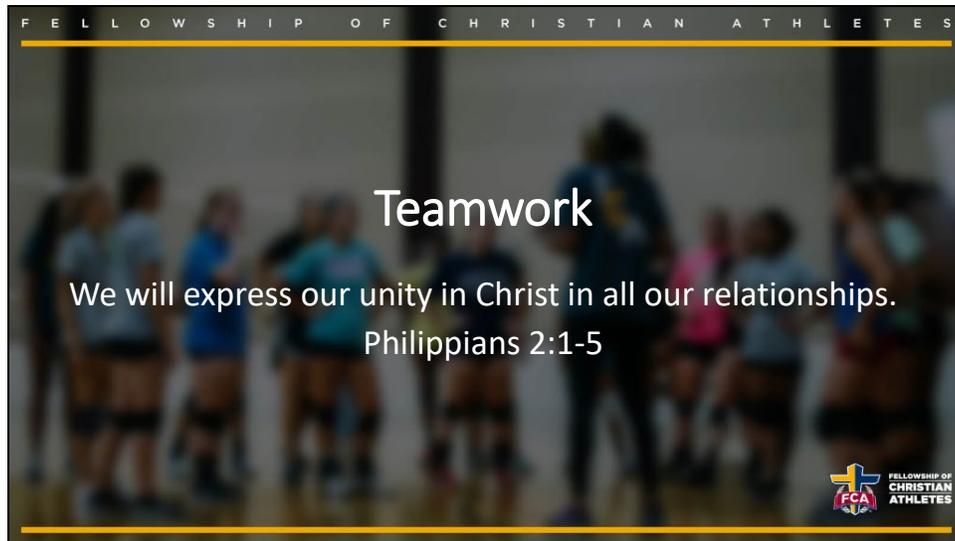
INTEGRITY

- We will individually demonstrate Christ-like wholeness publicly and privately.
- Proverbs 11:3 - The integrity of the upright guides them, but the unfaithful are destroyed by their duplicity.



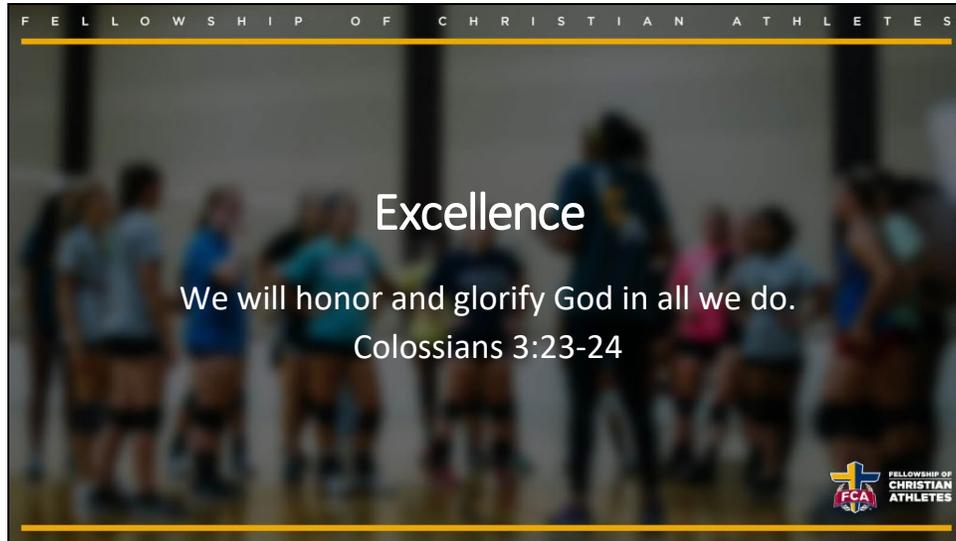
SERVING

- We will model Jesus' example of serving.
- John 13:12-15 - After washing their feet, he put on his robe again and sat down and asked, “Do you understand what I was doing? You call me ‘Teacher’ and ‘Lord,’ and you are right, because that’s what I am. And since I, your Lord and Teacher, have washed your feet, you ought to wash each other’s feet. I have given you an example to follow. Do as I have done to you.”



TEAMWORK

- We will express our unity in Christ.
- Philippians 2:1-5 - Is there any encouragement from belonging to Christ? Any comfort from his love? Any fellowship together in the Spirit? Are your hearts tender and compassionate? Then make me truly happy by agreeing wholeheartedly with each other, loving one another, and working together with one mind and purpose. Don't be selfish; don't try to impress others. Be humble, thinking of others as better than yourselves. Don't look out only for your own interests, but take an interest in others, too. You must have the same attitude that Christ Jesus had.



EXCELLENCE

- We will honor and glorify God in all that we do.
- Colossians 3:23 - Work willingly at whatever you do, as though you were working for the Lord rather than for people.



To and Through the Coach

Strategy is the primary focus that ensures our mission is achieved

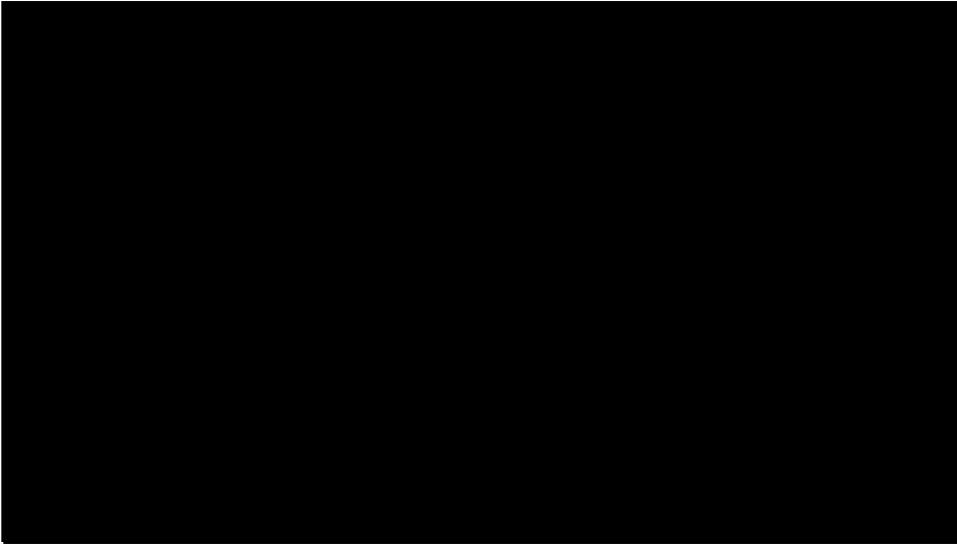
Strategy is the **HOW**

Executing our strategy ensures focus

- Billy Graham said, “A coach will impact more people in one year than the average person will in an entire lifetime.”
- FCA recognizes the most strategic way to reach more athletes is to first reach the coach.
- If we try to reach all the athletes on our own, ineffectiveness sets in.
- Because we want to reach every athlete - we first must reach every coach.
- FCA’s Strategy is 5 simple words - “to and through the coach.”
- We seek to care first about the heart of the coach (the **“to ministry”**).
- When the coach is ready, he or she will give us permission to begin the **“through ministry”** (Ephesians 4:12).
- Ministering to and through the coach has the potential to change the landscape of sports.
- We implement our strategy through our methods, and we do so **wherever coaches and athletes compete**.

Listen to this.....

Next Slide: Coaches Ministry Video)





Methods are the initiatives to implement our strategy.

Methods are the WAY.

Matthew 28:18-20 - Jesus came and told his disciples, "I have been given all authority in heaven and on earth. Therefore, go and make disciples of all the nations, baptizing them in the name of the Father and the Son and the Holy Spirit. Teach these new disciples to obey all the commands I have given you. And be sure of this: I am with you always, even to the end of the age."

Implementing our methods creates momentum.

FCA's Methods

- **Engage** – 1 Thessalonians 2:8
- **Equip** – Ephesians 4:12
- **Empower** – 2 Timothy 2:2

- Let us unpack each of the three E's.

Engage

- We want to excel in connecting and developing relationships individually and through events.
- 1 Thessalonians 2:8 – *“We loved you so much that we shared with you not only God’s Good News, but our own lives, too.”*
- FCA engages coaches and athletes in many different environments ... identifying the space and place to cultivate relationships.
- Some ways to engage coaches are: (1) set up a meeting with a coach and share how we can serve them; (2) pray with coaches; and (3) set up a FCA booth at a coaches conference to meet and connect with coaches in a specific sport.

Equip

- After building the relationship, we want to equip people with Christ-centered training, huddles, events and resources.
- Ephesians 4:12 – *“Their responsibility is to equip God’s people to do his work and build up the church, the body of Christ.”*
- Some ways to equip coaches: (1) do a 3D Coaching training for a group of coaches that helps them develop their Transformational Purpose Statement; (2) provide Bibles for coaches; and (3) send coaches and their spouses to a Coaches Marriage conference.

Empower

- Once equipped, we desire to see coaches and athletes make disciples who make disciples assisting them in engaging, equipping and empowering others.
- Some ways to empower coaches: (1) start a chapel for their team; (2) lead a Coach’s Huddle for their club program; and (3) serve at a Camp (4) Raise up Athlete Leaders.
- 2 Timothy 2:2 - *“You have heard me **teach** things that have been confirmed by many reliable witnesses. Now **teach these truths** to other trustworthy people who will be able to pass them on to others.”*
- Acts 1:8 - *“But you will receive power when the Holy Spirit comes upon you. And you will be my witnesses, telling people about me everywhere—in Jerusalem, throughout Judea, in Samaria, and to the ends of the earth.”*
- Let’s watch as this video ties it all together.....
- **(Next slide is E3 Video)**

Slide 17

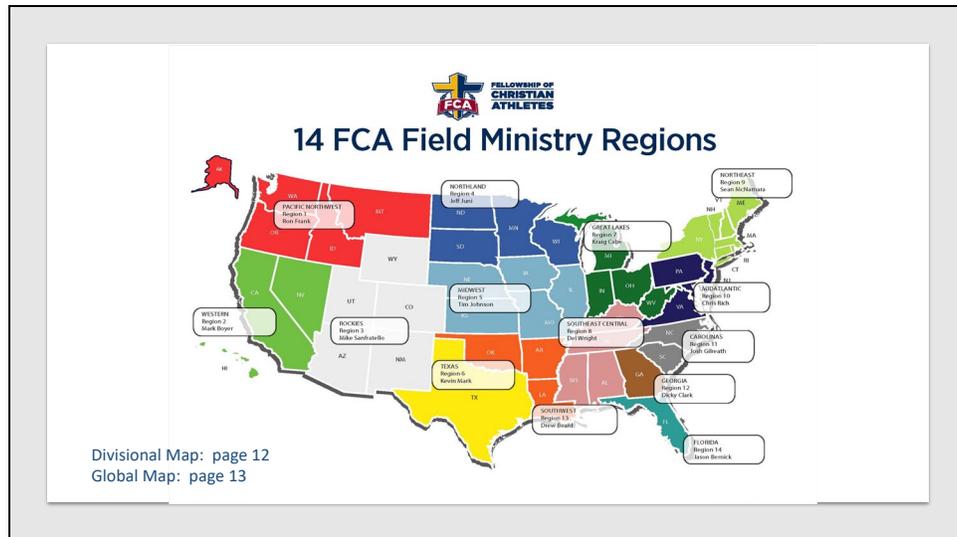


E3 Video

Discussion

1. How do we live out our values as a Board?
2. What can we do as a Board to stay focused on Engage, Equip and Empower?



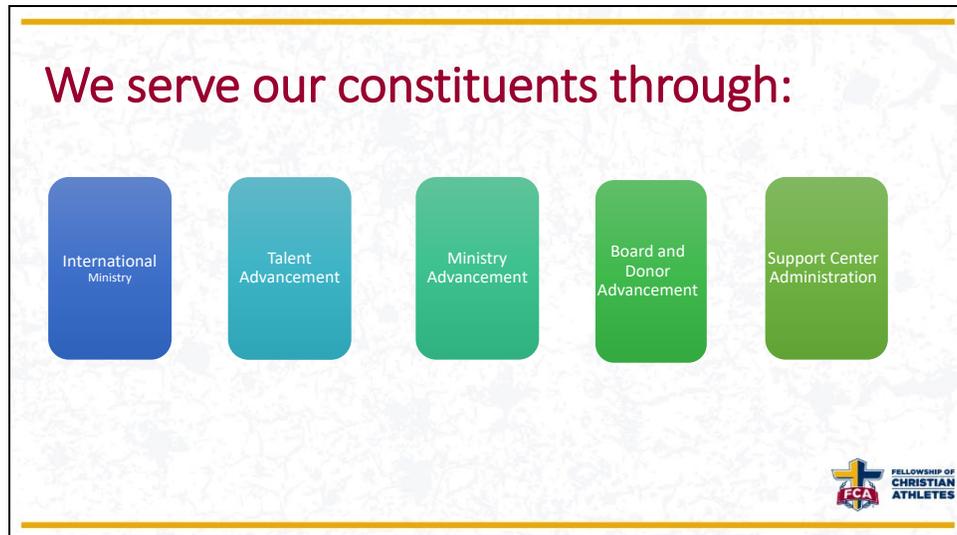


Now that we are clear on who we are let's take a look at where we are?

We are organized Globally by both Regions and Divisions.

Here are our US Divisions

In your manual is a map of our Divisions and our Global Regions on page 12 and 13



In addition, to our Divisions and our Regions, we have lanes to serve our constituents:

International Ministry: in addition to our Executive Director of International Ministry & our International Office staff, we have Regional International Coordinators in each of the 14 US regions

Talent Advancement: this lane embraces our shrink to grow strategy as we work on recruiting, hiring, training and retaining staff and volunteers. In addition to our Executive Director of Talent Advancement, several of our regions have a TA specific person

Ministry Advancement: this lane equips our staff and volunteers with resources which are focused on Huddles and Coaches Ministry. This area is also growing at the regional levels.

Board and Donor Advancement: this lane provides training for our Boards and strategies on how to reach more donors through donor events, Communications, and Legacy gift planning

Let's look at what the Support Center provides:

Next Slide: Support Center Purpose

The FCA Support Center

Purposes:

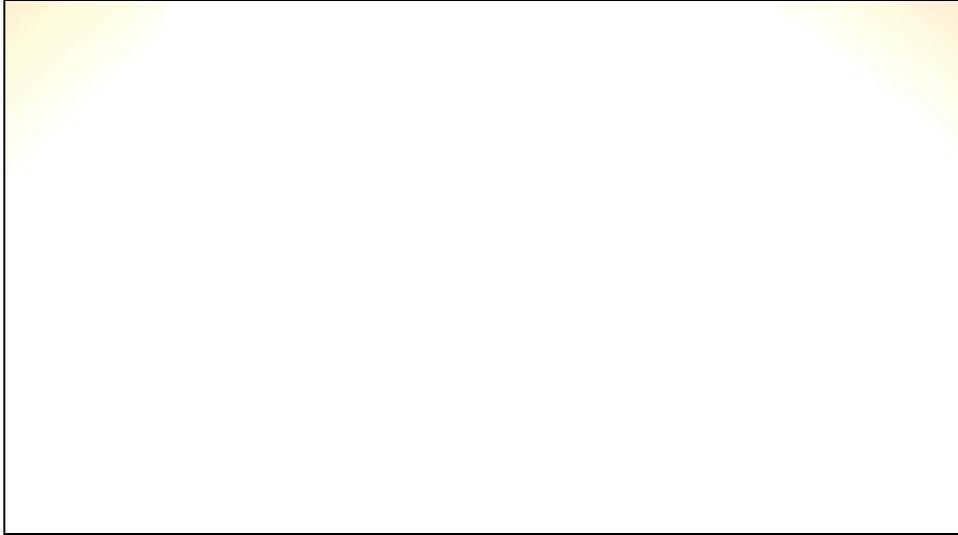
- Provide Spiritual Leadership
- Set Strategic Direction
- Develop Training and Resources
- Support our Field Staff
- Serve our Volunteers

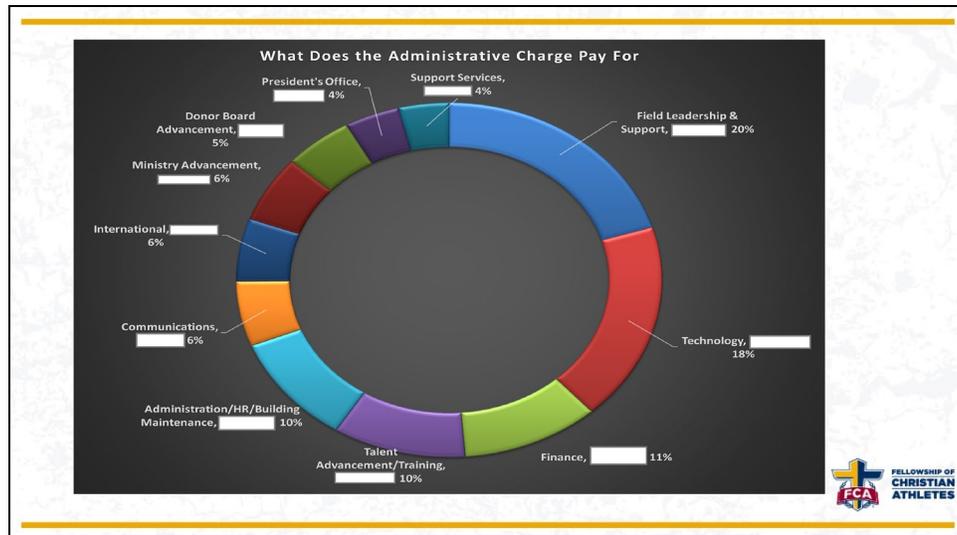


The FCA Support Center exists to serve the staff and volunteers from around the world.

Next Slide: Listen as Bruce Williams, our current Board of Trustees Chair explains the purpose of our Admin Charge.

Slide 22





- The Administrative Charge is 11% of contribution revenue. It is collected monthly based on an ORG/Designation's contribution revenue for the month.
- This chart reflects how the funds are spent. You will note that 20% of it actually goes back directly into the field to cover Field Leadership and Support (Field Exec Directors, VPs of Field Ministry, Regional Talent Advancement & Ministry Advancement personnel)
- The actual amounts have been deleted (white boxes) as the amounts vary year to year, but the percentages are consistent

The FCA Support Center

Services *(11% Administration charge provides these services):*

- Finance and Accounting
- Human Resources
- Legal
- Support Services
- Building Services
- Technology
- Ministry Advancement
- International Office
- Staff & Volunteer Training
- Camps and Campus
- Digital Ministry
- Communications and Marketing
- Donor Services



These are the services provided at the Support Center.



Multi/Metro/State Directors and VPs should be prepared to answer questions regarding the Admin Charge, Support Center and how we are organized.

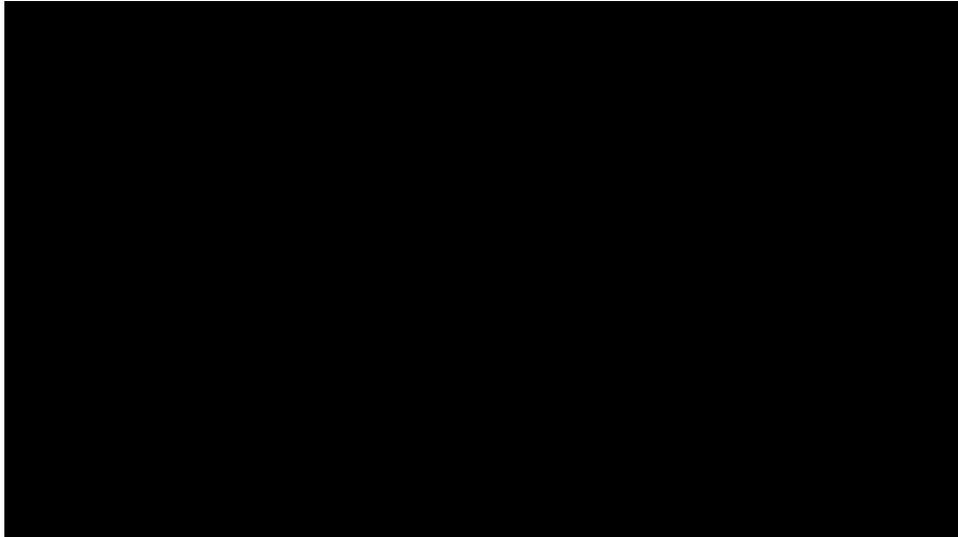


It's been great to talk about FCA, now we want to talk about **you**.

Why is this role important?

Next slide: Covey video on Clarity, Focus & Alignment

Slide 27



It is important to have clarity on why we are here. Is our mission clear?
Are our objectives understood and motivating?

The Board Chair role is to:

Lead the Board
Lead the Board Members
Lead the Board Meetings

“As the Board goes, so goes the ministry.”

“As the Board Chair goes, so goes the Board.”



What is the your role and what is expected of you?
Let's break down each of these items.

The Board Chair role is to:

Lead the Board

“As the Board goes, so goes the ministry.”

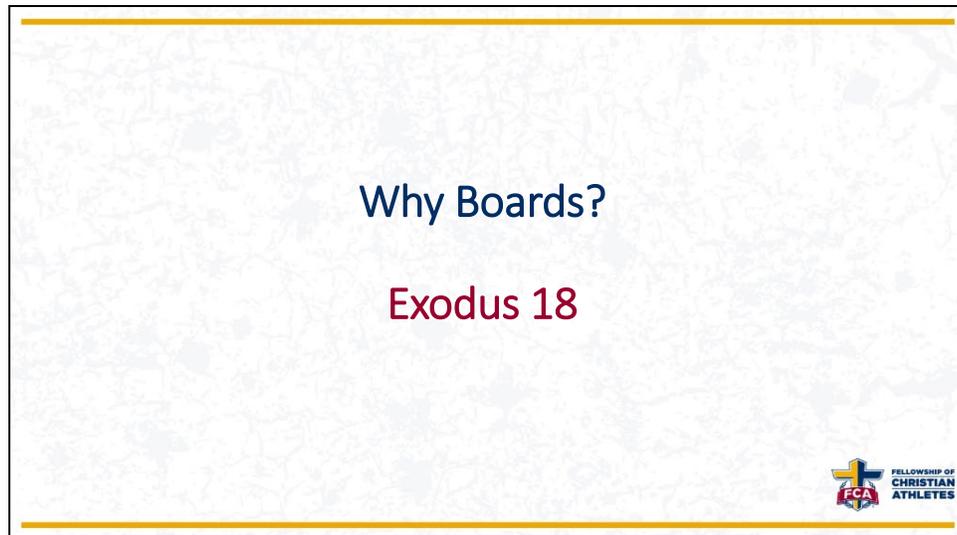
“As the Board Chair goes, so goes the Board.”



It is the responsibility of the Board Chair to lead the Board. It is not the responsibility of the FCA Director to lead the board.

Before we break this down further, let's consider: Why do we need Boards?

Next Slide: Teaching from Exodus 18



Exodus 18

Vs.7-9

“So Moses went out to meet his father-in-law, bowed down, and kissed him. And they asked each other about their well-being, and they went into the tent. And Moses told his father-in-law all that the LORD had done to Pharaoh and to the Egyptians for Israel’s sake, all the hardship that had come upon them on the way, and how the LORD had delivered them. Then Jethro rejoiced for all the good which the LORD had done for Israel, whom He had delivered out of the hand of the Egyptians.

Couple observations here;

- *The relationship was deep- tenderness, honor and respect*
- *time of reflection- on what God had done*
- *time of celebration - Rejoiced and Praised God*

Vs.13-19

And so it was, on the next day, that Moses sat to judge the people; and the people stood before Moses from morning until evening. So when Moses’ father-in-law saw all that he did for the people, he said, “What is this thing that you are doing for the people? Why do you alone sit, and all the people stand before you from morning until evening?” And Moses said to his father-in-law, “Because the people come to me to inquire of God. When they have a difficulty, they come to me, and I judge between one and another; and I make known the statutes of God and His laws.” So Moses’ father-in-law said to him, “The thing that you do is not good. Both you and these people who are with you will surely wear yourselves out. For this thing is too much for

you; you are not able to perform it by yourself. Listen now to my voice; I will give you counsel, and God will be with you:

Vs. 21

Moreover you shall select from all the people able men, such as fear God, men of truth, hating covetousness; and place such over them to be rulers of thousands, rulers of hundreds, rulers of fifties, and rulers of tens.

Vs.23-25

If you do this thing, and God so commands you, then you will be able to endure, and all this people will also go to their place in peace.” So Moses heeded the voice of his father-in-law and did all that he had said. And Moses chose able men out of all Israel, and made them heads over the people: rulers of thousands, rulers of hundreds, rulers of fifties, and rulers of tens.”

Exodus 18:7-9, 13-19, 21, 23-25 NKJV

Observations;

Wisdom in Godly counsel

Moses was leading out of self and needed a paradigm shift. Will you allow people to speak into your life? Who is your Jethro?

Wisdom from Jethro

- Jethro describes the problem

- Jethro gave a solution

- Jethro gave a blessing- and God will be with you

Wisdom - principle of multiplication Engage- Empowering- Equipping - Others for ministry

Wisdom in listening - Moses listened

Wisdom in application- Moses applied the strategy

Slide 31



Here is a practical look at what it feels like to be a staff person without a board

Here is how we can fix this:

Next Slide: Box Illustration



Exodus 18 / Box Illustration Script

You will need 5 - 20x20in boxes. In advance mark the boxes with the box headings below

You will need one person (ideally a staff person) to hold the boxes as you explain them.

Start with the ministry box and pile them on from there.

How does Exodus 18 relate to FCA?

Box #1 – MINISTRY

When you come on staff you are so excited about the ministry and all the opportunities to impact lives. Here are just a few things in this box which you begin to think how am I going to accomplish these?

- **To and Through the Coach**
- **3D coaching**
- **Camps**
- **Clinics**
- **Huddles**
- **Discipleship**
- **Prayer**

This box is a fulltime job by itself. But wait...there is more to the job

Box #2 – DEVELOPMENT

You also realize that a big part of my role is to do development. You begin to think: how can I?

- **Care** – for donor relationships effectively and minister to the heart of donors
- **Communicate** – effectively thanking donors
- **Connect** – Donors to the ministry – Serve
- **R+R=R** – Relationships + Results = Resources
- **AMP** – growth
- **Home Team**
- **Major Donor Events and experiences**
- **TLA** – Major Donor program

Box #3 - EVENTS

Hey, there is more to this job. Box #3 Events: The following are a few:

- **Donor Experiences** – hunts, fishing, sporting events etc..
- **Banquets**
- **Staff training and celebration events**
- **3D training events**
- **In home gatherings or Major Donor Dinners**
- **Golf Outings**

Box #4 – COMMUNICATIONS / MARKETING

Critical to FCA- effective communications

- **Telling the FCA story effectively – Life change**
- **Web – Site**
- **Social Media** – for ministry
- **Annual Report**
- **Market Events**
- **Communication / marketing plan and strategy**

Box #5 – STAFF GROWTH

A key part of the director’s job is Growing staff – here is what some of this box entails;

- **On Boarding / Hiring process**
- **After boot camp**
- **Leadership development**
- **Coaching staff & training**
- **Staff meetings**
- **Ministry planning**
- **Budgeting**

Ask the question: **Does anyone – staff feel this way? now you know what the mule feels like**

Have the staff person holding the boxes – Drop them

Explain - what Jethro said to Moses – “this thing you are doing is not good” now Listen to me and I will give you direction of how to empower others to engage in ministry.

At this point bring up volunteers / board members to whom you will give a box. This demonstrates helping to own the TEAM on the board representing each of these areas.

This represents the board team structure;

Ministry team – Chair

Development team – Chair

Communications / Marketing team – Chair

Events team – Chair

Each team will begin to develop a ministry plan for each area and will create 1-2 projects for their team to work on during the year.

Seasons/Stages of a Board

New/Start-up:
Meeting - Monthly or 9x a year
4-7 people
2 Teams: Ministry & Development

Moving & Growing:
7-12 people
3-4 Teams meeting monthly: Ministry, Development, Events
6 full board meetings yearly

Mature:
13-24 people
Full Team Structure: Ministry, Development, Events, Marketing & Communication, Prayer
Full board meetings quarterly
Teams meet as needed

Discuss as a Board where we are now and next steps to grow.



Some boards may think they are mature...but perhaps not after training...

Some boards may be at Moving and Growing yet suddenly for different reasons find themselves back at the Start-up mode

Review the slide and discuss:

Where are we now?

What are the next steps to grow?

Leadership Board Structure

Roles and Responsibilities

- Board Chair**
- Team Leaders**
 - Ministry Team**
 - Development Team**
 - Communications Team**
 - Event Team**



Board Roles:

- Board Chair
- Team Leaders
 - Ministry Team
 - Development Team
 - Communications Team
 - Event Team

Leadership Board Structure

Other Roles to Consider

Vice Board Chair: training to become Chair

**Finance : works with Director and Chair to
learn the details of FCA's finances**



- Optional Roles to consider:
Vice Chair: in training to become Board Chair
Finance: works with Director and Board Chair to understand details of FCA's Finances

Why Leadership Board Teams?

Ministry Multiplication

- Builds teams of individuals who are serving together in one or two of their skills, passions and are of expertise
- Creates an environment where all Board Members and the FCA Director can together provide input into strategic ministry planning



Why do we need teams?

Ministry Team

The goal of the ministry team of the board is to help in the design of the ministry plan for the local area.

To support and help execute the ministry plan.

Responsible for Keys To Victory (KTV's) annually/monthly ministry report.

Pray, Support, and encourage the FCA staff.



Ministering to FCA Staff and spiritual oversight of the local FCA ministry

Planning:

Ministry Plan: work with the FCA Staff each year developing a comprehensive ministry plan to support Coaches ministry, Huddles, Camps, and International ministry

Develop a prayer team for the ministry

Develop an ongoing plan to minister to FCA staff

Communication/Marketing Team

The goal of the communication and marketing team is to develop and execute an effective communications plan for the FCA ministry.



This includes developing effective tools and resources which help in telling the story of ministry impact and inviting people to get involved in FCA.



Supporting overall communications and marketing strategies for the FCA Ministry in your area

Planning:

- Web Site
- Social Media
- Marketing events and programs
- Strategic development of supporting materials and messaging

Events Team

The goal of the events team is supporting and running highly effective major events in your area – These include Ministry, Donor and Staff events and experiences.



It is critical that all FCA events are run with excellence and quality. Every event, whether ministry or donor, should be well planned and supported.



Planning:

Ministry events: Coaches lunches, Coaches Retreats, student athlete retreats

Donor Events: Golf outing, FCA Banquet, in home gatherings, Bowl Breakfasts, etc.

Staff Events: retreats and events to minister to FCA Staff

Development Team

The goal of the development team is to support donor relationships by ministering to hearts, thanking and casting vision. It is critical we Care for our donors well, Communicate effectively ministry impact, and Connect donors directly to the ministry.



To help nurture and build the relationship with the donor to become a partner in ministry with their time, talent and treasure.

Develop the donor from AMP support to estate gifts support.

Planning:

- Seven communication and relational touches to the donor
- Effective ways to say thank you
- Experiences which provide donors the opportunity to experience the ministry
- Experiences which provide the staff and board the opportunity to build the relationship with the donor

Discussion

1. If our Board has teams, which ones are the strongest?
2. What is our next step towards building additional teams?
Which team should we build next?



The Board Chair role is to:

Lead the Board Members

“As the Board goes, so goes the ministry.”

“As the Board Chair goes, so goes the Board.”



The first thing a Board Chair does: Lead the Board

The second thing: Lead the Board Members

Board Member Recruitment

Board Member Recruitment: It is vital to find potential Board Members who possess these qualities:

Call - called by God to serve on the Board.

Chemistry - a compatible team member.

Character - committed to Christ with high integrity.

Capacity - strong gifts and skills and a strong sphere of influence in the local community.



These are crucial qualities of Board Members for successful Boards.

Board Member Recruitment

- Recruit Diversity:
 - Gender
 - Race
 - Occupation
 - Church Affiliation
 - Gifting



No "Staples" EASY button to accomplish this.

Discussion:

How diverse is our existing Board?

How can we recruit more diverse people to our Board?

Board Member Expectations

- Pray
- Serve
- Give



Matthew 6:21 *For where your treasure is, there your heart will be also.*

Pray and Give are the bookends for Serving.

Board Members are expected to do all three, not just give advice and not just do one of the three.

Leverage all the resources individually and combined by all of the Board to accomplish the mission.

A Board where the members will Pray, Serve and Give will be successful!



Pray for staff members by name, for the weekly ministries, for the financial needs of your local ministries, etc.

Pray for the local events that will build connections and opportunities for coaches, athletes, and volunteers.

Any specific ways you are integrating prayer into your Board meeting?



Where are you investing your time in FCA?
Do you know what the needs are?
How are you recruiting others to help meet the needs?
You can't ask someone to invest, if you are not investing.

F E L L O W S H I P O F C H R I S T I A N A T H L E T E S

Serve

Invest your Time and Talents

- **Work ON the Ministry** –
 - **Exhaust Your Influence** – Invite and introduce your circle of relationships to the ministry of FCA.
 - **Impart your Wisdom** - Seek ways to invest your time and talents in an area of strength, passion, and skill on one of the Board Teams.
- **Work IN the Ministry** – Volunteer, roll up your sleeves, work in the ministry, seek to serve at a Huddle, event, camp, etc.



FCA
FELLOWSHIP OF
CHRISTIAN
ATHLETES



Matthew 6:19 “Do not lay up for yourselves treasures on earth, where moth and rust[e] destroy and where thieves break in and steal, **20** but lay up for yourselves treasures in heaven, where neither moth nor rust destroys and where thieves do not break in and steal. **21** For where your treasure is, there your heart will be also.

Leadership Board Members are one of the primary pillars of ministry stability and financial stability. Each member should be regularly supporting the ministry financially.

The Staff and Board Chair set the tone and pace for giving



Boards are made up of very successful people.
All members focused together will be unstoppable.

Discussion:

How does your Board understand Pray, Serve, Give?
How can you as Board Chair equip your Board Members?
How can you as Board Chair hold them accountable?



The Board Chair role is to:

Lead the Board Meetings

“As the Board goes, so goes the ministry.”

“As the Board Chair goes, so goes the Board.”



Planning the Meeting

- Meeting schedule should be put on the calendar for the Entire Year.
Frequency of meetings will depend upon Board Maturity and Team Structure.
- Board Chair and Director should meet 2 weeks prior to each scheduled board meeting to set the agenda, talk through the facilitation of the meeting, and discuss Action plans.
- Board Chair should connect with Team Leaders to Review progress prior to Board meetings.

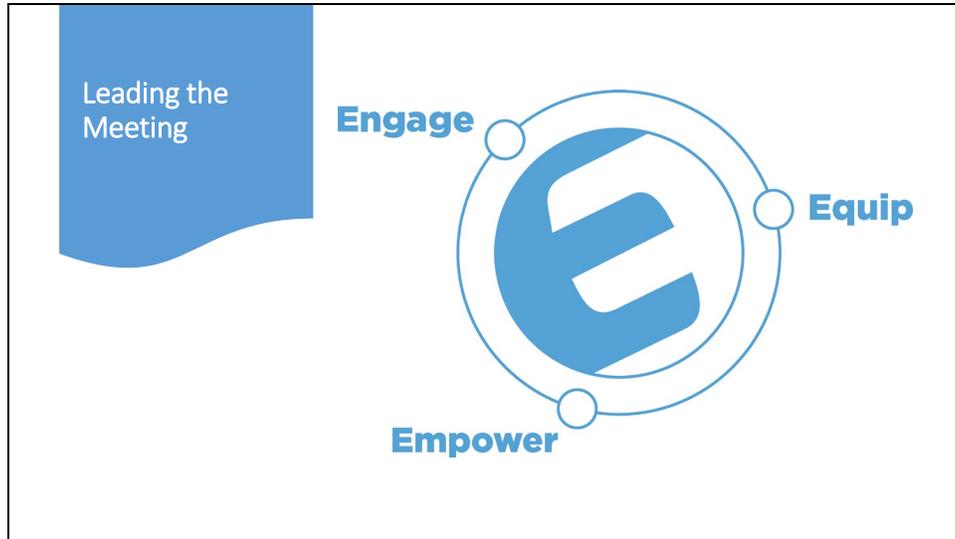


FCA Staff should not lead the Board Meetings.

Make a plan to prevent defaulting to staff-led meetings.

Make the flow of the meeting to be both informative and for dialog.

Work to engage Board Members during the meetings for greater insights, wisdom, and results.



Meetings should be about Engaging, Equipping and Empowering the Board Members!
It should never be just reporting on what is happening.

Lead the Meeting

Engage

Relationally and with Personal Testimony from coaches, athletes, board members, and volunteers.

Equip

Facilitate updates on Ministry Impact and Progress, Financial Reports and Team updates.

Empower

What happens nextTrain Board Members to be effective in their role and on their tasks to carryout the mission and vision of FCA.



Lead the Meeting

Other Best practices:

- Board meetings are the same day, time, and location each month
- Start and End on Time
- Meeting agenda should be kept to a 2.5-hour maximum time limit.
- Send Out Agenda one week in advance
- Review Ministry Plan Quarterly.
- Review Programs, Events and KTV's Monthly.



Allow Board Members to pray, prepare, and be ready to participate.

Follow Up the Meeting

Board Chair responsible for sending meeting minutes to all Board Members within two days of the meeting, be specific as to:

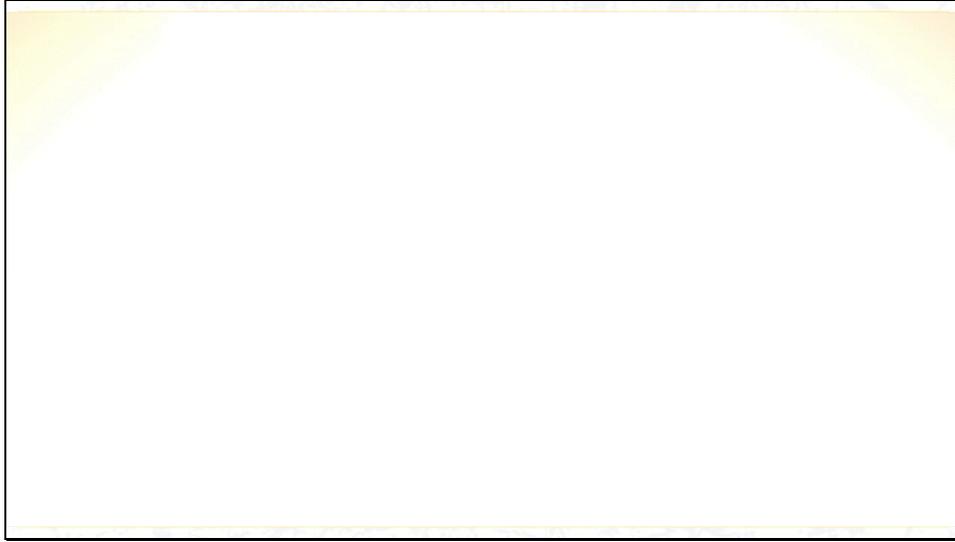
- What we agreed to do
- Who's going to do it
- When we committed to get it done
- This creates accountability



- Specific ideas move people to specific actions
- Identify someone to take notes of all meetings

Next slide: before we discuss more specifics of our area, let's listen to one of our Board of Trustees members talk about the role of the Board Chair, Board members, and FCA Staff.....

Slide 58



Clint Herring Video

Relationship between Board & Area/Multi/Metro/State Director

Discuss how FCA Directors engage, equip and empower Board Chairs and Board Members regarding:

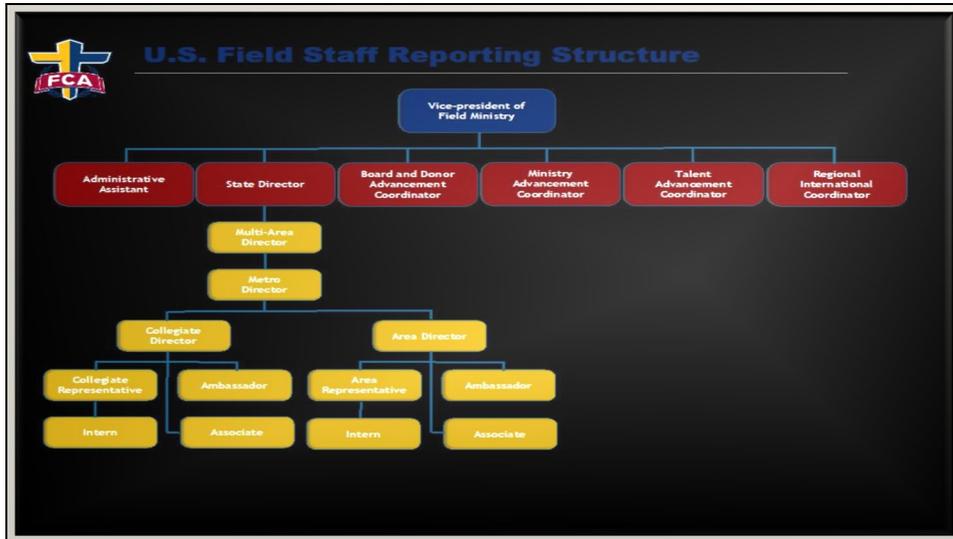
Leading the Board

Leading Board Members

Leading Board Meetings



Leading the Board



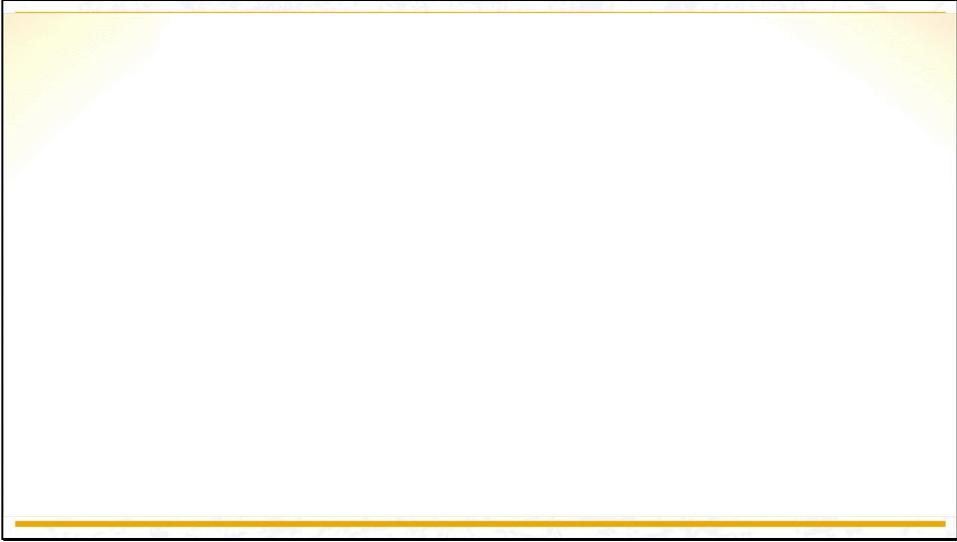


Our Board Chair website will be available soon and will include things such as:

- FCA's Comprehensive Funding Strategy
- Board Member Training Manual
- Board Member Training PowerPoint
- New Board Member training online will eventually be available.

Let's listen to one more video from our Board of Trustees about the importance of being on an FCA Board

Slide 62



Video of Darlene Johnson, wife of a Coach, and Vice-Chair of our Board of Trustees



- What are our next steps?